

# SIGNAGE ORDER FORM



Event: Data Architecture 2024

Event Dates : 9th April 2024

Venue: Hilton Hotel

Return Form to : [holly@exhibitionhire.co.nz](mailto:holly@exhibitionhire.co.nz)

Before Due Date : Tuesday 19th March 2024

## COMPANY DETAILS

Contact Name:

Company Name:

Postal Address:

Phone Number:

Mobile Number:

Email Address:

Stand Number:

## PAYMENT DETAILS

Visa ☐

MasterCard ☐

AMEX ☐

An additional 3.12% will be charged on AMEX transactions

Card Number:

Expiry Date:

Cardholders Name:

Signature:

Security Code:

Direct Credit ☐

Exhibition Hire Services Limited - Albany Branch

02 - 1244 - 0062894 - 00 Swift Code: BKNZNZ22

PO Number:

**Note: It is the exhibitors responsibility to take away any signage that wants to be kept, otherwise EHS will dispose of post event**

STAND WALL GRAPHICS	QTY	UNIT PRICE + gst	TOTAL
Paylite Graphic Panels (Velcro Receptive Panels Only) 2.3m high		\$165 per sqm	
Paylite Graphic Panel Infills (Octex Panel System Only) 2.5m high / 2.3m high		\$165 per sqm	
Stretch Fabric Banner - Aluminium Frame		POA	
Stretch Fabric Banner - With Velcro		POA	
PVC Banner - With Velcro		POA	
MISCELLANEOUS SIGNAGE	QTY	UNIT PRICE + gst	TOTAL
Pull Up Banners - Various Sizes		POA	
PVC Banner - Roof Hung		POA	
Vinyl Graphics - Please enquire		POA	
DIGITAL SIGNAGE SOLUTIONS	QTY	UNIT PRICE + gst	TOTAL
Modular LED Screen		POA	
Freestanding Digi Screen		\$750	
Freestanding LED Brochure Rack		\$450	
POST EVENT	TICK		
I would like to keep my signage and take with me post event	<input type="checkbox"/>		
I would like EHS to dispose of my signage post event	<input type="checkbox"/>		
NOTES / OTHER SPECIFIC REQUESTS			
E.g. Please quote for paylite graphic panels on my back wall which is 3m			
INSTALLATION / REMOVAL FEE	POA		

## TERMS OF PAYMENT & HIRE CONDITIONS

Confirmation is subject to stock availability and full payment. Full Payment must be received prior to delivery  
A Late fee of 25% of the total hire rate will apply for late orders. Any expenses, disbursements and legal costs incurred by Exhibition Hire Services in the enforcement of any rights contained in this contract shall be paid by the customer, including any reasonable Legal fees or debt collection agency fees. All Reservations/Contracts are subject to the "Conditions of Hire" whether or not the reservation or confirmation documents are signed by the customer.  
For a full copy of our Terms & Conditions please visit our website [www.exhibitionhire.co.nz](http://www.exhibitionhire.co.nz)

I agree to terms and conditions - please tick ☐

SUBTOTAL

FREIGHT/HANDLING 70.00

ADMIN FEE 5.00

SUB TOTAL

15% GST

Total